

City of Nederland

Municipal Government Academy

Applicant Packet – 2024





CITY OF NEDERLAND
Municipal Government Academy
2024 Session I

APPLICATION INSTRUCTIONS

1. Read the introductory pages and tentative program agenda.
2. Complete and return the participant application.
3. Return all documents to the attention of the City Manager's Office at:
City of Nederland, TX
Attn: City Manager's Office
PO Box 967
Nederland, Texas 77627
or deliver in-person to the City at:
Nederland City Hall (207 North 12th Street)
Applications are due by Thursday, January 18, 2024.
4. Contact Chris Duque, City Manager at (409) 723-1503 or cduque@ci.nederland.tx.us with any questions concerning the program.
5. You will be contacted when your application has been processed.

*****APPLICATIONS ARE DUE BY THURSDAY, JANUARY 18, 2024*****



The City of Nederland will host a Municipal Government Academy beginning in January 2024. Participants will meet for six sessions from January through March with most meetings beginning at 5:30 PM. Sessions will be held at various City of Nederland facilities including City Hall. The start date for the upcoming 2024 Academy is Monday, January 29, 2024.

The Municipal Government Academy is an important component of the City's citizen outreach. Its purpose is to provide a forum where participants develop a better understanding of municipal government, learn the duties of the various City departments, and meet the people behind the scenes that make Nederland a great place to live, work, and play.

During the six sessions of the Academy, various personnel within City government, along with special guests, will cover a variety of subjects including municipal finances, elections, public safety, etc. Through this experience, participants will gain valuable knowledge of the operation of the City and the importance of their involvement in the governmental process.

Each one-to-two-hour session will include informative lectures, hands-on activities, group discussion, financial information, essential services and facility tours. Academy participants will have an opportunity to ask questions and interact with the City's leaders and staff.

Upon successful completion of the Academy, each participant, and their loved ones, will be invited to attend the final session—the Academy Graduation Ceremony held during a City Council Meeting.

Academy enrollment is limited to no more than fifteen (15) participants. Applications are available online and at City Hall, and the completed application must be submitted by Thursday, January 18th to be considered for the upcoming

Academy session. In the weeks prior to the Academy start date, the Academy Coordinator (the City Manager) will contact you to confirm your selection to participate in the next Academy.

Potential participants must:

- **Be at least 18 years of age; and**
- **Live within the City of Nederland; or**
- **Be a business owner of a business within the City of Nederland.**

Any requirement may be waived or modified upon review and approval by the Academy Coordinator. There is no participant fee associated with the Academy. A selected participant may be removed from the program for missing two or more sessions, for being disrespectful or abusive toward staff or guests, or for providing false information on their application.

COURSE SCHEDULE

<i>Monday, Jan. 29th</i> City Hall	5:30PM	City Charter, Form of Government, Elections, Permitting and Zoning, City Finances
<i>Monday, Feb. 5th</i> Public Safety Complex	5:30PM	Nederland Police Dept, Fire Dept, Central Dispatch, Ambulance services, Emergency Management
<i>Tuesday, Feb. 20th</i> City Hall	5:30PM	Streets and Drainage, Water Treatment, Wastewater Treatment, Solid Waste, Water/Sewer Distribution, Animal Control
<i>Monday, Feb. 26th</i> Rec Center	5:30PM	City Parks, Library, Senior Citizen Center, Code Enforcement
<i>Monday, March 4th</i> City Hall	5:30PM	Economic Development
<i>Monday, March 25th</i> City Hall	4:30PM	Graduation



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APPLICATION

Please print or type clearly

Applicant's Full Name: _____

Home Address: _____

How long have you lived at this address? _____

How long have you resided within the Nederland City limits? _____

Primary Phone Number: _____ Secondary Phone Number: _____

Email Address: _____

Applicant Questionnaire

1. The City of Nederland does not discriminate on the basis of disability in the City's services, programs, activities or facilities. The City of Nederland is committed to providing access to our Municipal Government Academy for individuals with disabilities. To make the necessary arrangements to accommodate you, please inform us of any limitations you may have.

2. Briefly explain why you are interested in participating in the Municipal Government Academy.

3. How do you think you will benefit from participating in the Municipal Government Academy?

4. Please share any previous experiences working with the City of Nederland (serving on a Board or Commission, volunteering at a City event, etc.).

5. Do you have any specific questions regarding the City that you would like addressed during this process?

Applicant Certification: (Please read before signing the application)

I hereby certify that there are no willful misrepresentations, omissions, or falsifications in the forgoing information that I have provided. I understand that any omissions or false statements found to have been made on this application shall be sufficient cause for the application to be denied or for dismissal from the program. I understand that the goal and purpose of this program is to educate citizens regarding the purpose, rationale, and context of local government procedures. I understand that I must provide my own transportation to and from course sessions and at other times when required. By accepting admission to the program, I agree for my likeness (still photos, video, and audio recordings) to be used to further the purpose of the program through advertisement, presentations, and other literature.

Applicant's Signature: _____ Date: _____